



**UNITED FOR
STUDENT SUCCESSSM**

Empowered by Orange County United Way



Orange County United Way

YOUTH CAREER CONNECTIONS SUMMER INTERNSHIPS

Help Orange County high school students in underserved districts graduate college-, career-, and life-ready by providing summer internship opportunities for them to gain first-hand career exposure.

INSPIRE THE NEXT GENERATION OF WORKFORCE LEADERS

Internships expose students to real-world experiences that reinforce classroom knowledge. By linking students directly to industry professionals, Youth Career Connections ignites classroom learning with career possibilities and a support network to prepare students for careers.

INVESTING IN LOCAL YOUTH TODAY PAYS OFF TOMORROW

With your partnership, you help to create opportunities for high-need students to change their current circumstances and begin building their social upward mobility through college and career.



Host one or more incoming seniors for a part-time, four-week summer internship between June and July.

HIGH SCHOOL INTERNS ARE DRIVEN

- We work to best match students and employers and provide technical assistance throughout the internship program.
- Students receive work-readiness training to prepare them for their internships.
- Interns are eligible for a scholarship and receive high school course credit upon completion of the program.

TRANSFORM A STUDENT'S FUTURE

Students are looking for internship opportunities in, but not limited to:

- Arts, Media & Entertainment
- Business, Finance & Marketing
- Engineering & Architecture
- Health Services & Medical Technology
- Information & Communication Technology

A WIN-WIN FOR STUDENTS, EMPLOYERS AND OUR LOCAL COMMUNITY!

Employers will...



Build a talent pipeline to fill future workforce needs



Unlock innovative ideas with tech-savvy students



Increase employee civic engagement and leadership



Boost employee morale and satisfaction



Enhance brand visibility in the communities we serve



Targeted Summer Internship Opportunities

Internships offer students an opportunity to experience a fast-paced, dynamic workplace environment so they can gain skills that allow them to grow as individuals and professionals for 21st century careers.



ARTS, ENTERTAINMENT & DIGITAL MEDIA

INTERNSHIP EXAMPLES: Provide support in graphic and web design, media research, creative development, implementation of new programs, documentation and data analysis.

LEARNING OUTCOMES: Students learn technical and critical thinking and problem-solving skills.



BUSINESS, FINANCE & MARKETING

INTERNSHIP EXAMPLES: Help develop and implement marketing campaigns, create promotional videos, translate contracts and take minutes at company meetings.

LEARNING OUTCOMES: Students learn the basics of accounting, global marketing, business terminology, risk management, interpreting financial data, project management, effective communication and critical thinking.



ENGINEERING & ARCHITECTURE

INTERNSHIP EXAMPLES: Shadow land survey and mapping teams, assist with cost analysis of projects, work on process documentation and create contracts.

LEARNING OUTCOMES: Students develop analytical and problem-solving skills and learn software skills.



HEALTH SERVICES & MEDICAL TECHNOLOGY

INTERNSHIPS EXAMPLES: Work as a guide, gather data through interviews and/or field observations, assist with scheduling, research and additional office duties.

LEARNING OUTCOMES: Students explore scientific concepts, interactive technologies and learn about hospital systems. They can also gain insights into various medical departments, community health education programs, relevant trends and medical research.



INFORMATION & COMPUTER TECHNOLOGY

INTERNSHIP EXAMPLES: Support staff with documentation, software testing, research and programming.

LEARNING OUTCOMES: Students learn the basics of programming, project management, leadership and troubleshooting techniques while fostering creativity and innovation.





STANDARDS FOR QUALITY INTERNSHIPS

- Students are exposed to different parts of the organizations to see the wide spectrum of career opportunities in one particular company.
- Responsibilities are clearly defined for the intern (job description, work parameters.)
- Projects are geared toward professional development.
- Internships are part-time positions that require 20 hours per week over a four-week period.
- Students work with a professional mentor throughout the program.
- Students have opportunities to develop critical thinking, communication and problem-solving skills through work projects.



The best part of this internship is the hands-on experience. I learned so much during the four weeks, especially about software and systems engineering and applying it to a smart robot. ”

—Christopher, student intern at L3Harris



Your Responsibilities as Corporate Host

- Review and submit the Career Technical Education Partnership Form.
- Create a project list for the position.
- Establish a clear work schedule of 20 hours with student and monitor attendance through timesheet provided by instructor.
- Give students ownership of the assigned projects/tasks.
- Provide interns with direction and constant feedback for improvement.
- Complete the United Way Internship Host evaluation at end of the program.
- Submit student's Individuals Training Plan Competencies to classroom instructor.

STUDENTS WILL

- Commit to the entire program from beginning to end by attending all classroom sessions and worksite hours.
- Behave in a professional and timely manner.
- Abide by company policies and procedures (dress code and safety training).
- Use critical thinking skills to ask questions and gain understanding of the industry.
- Complete classroom, online assignments, journals and any other projects as assigned.
- Submit student portfolio for final review.
- Complete the internship evaluation at end of the program.

OUR RESPONSIBILITIES AS PROGRAM PARTNERS

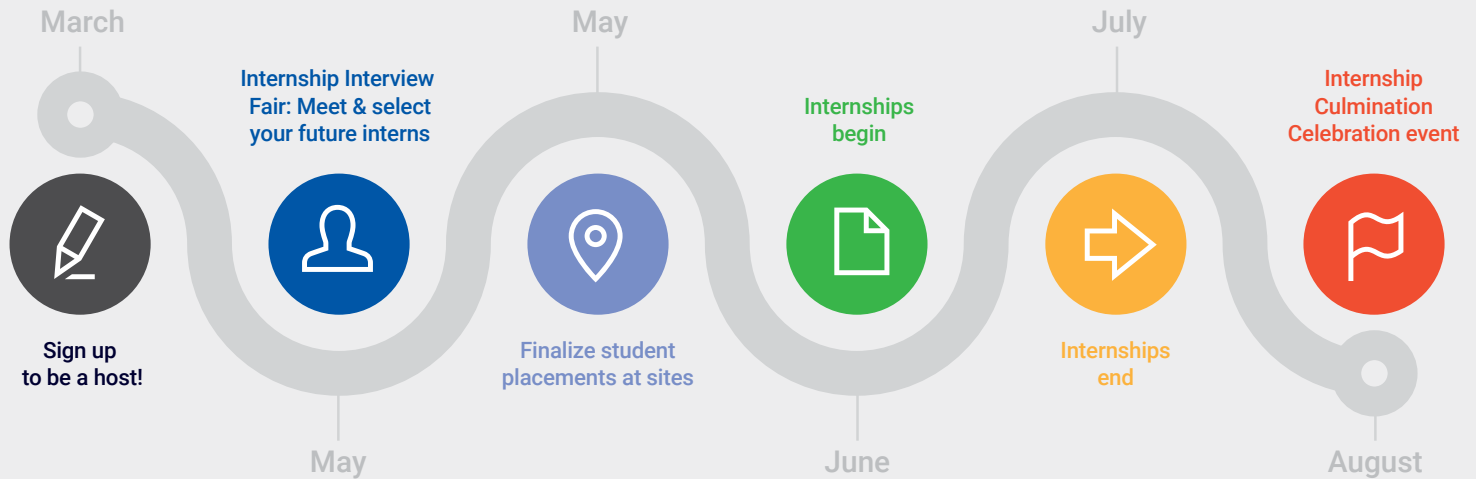
(Garden Grove Unified School District and United Way)

- Provide technical support/troubleshooting to both hosts and students throughout the program.
- Assist hosts in developing projects for interns.
- Host an internship fair where hosts interview and select potential interns.
- Work in partnership with the district to provide workshops to prepare interns for placements.
- Check in weekly with both students and hosts to ensure learning outcomes are being met.
- Host a culmination ceremony for interns and hosts to celebrate program completion.
- Ensure students complete employability curriculum by the end of the program.



YOUTH CAREER CONNECTIONS SUMMER INTERNSHIPS

INTERNSHIP TIMELINE



“

This internship has been very helpful with my career goals because it is the closest I have gotten to experiencing what an engineer really does on a daily basis. ”

—Megan, student intern at Psomas



Sign up directly online at bit.ocuw.org/yccinternship by March 31.

For additional information about Youth Career Connections, please contact:

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#StudentSuccessOC